



ADV. No.: BI-Q-660-ARC

State of Connecticut
Department of Construction Services
 Division of Design & Construction
 Office of Process Management
 165 Capitol Avenue
 Hartford, CT 06106

Consultant Services Selection
Request for Qualifications (RFQ)
Web Advertisement

Adv. No.:	BI-Q-660-ARC	Web Advertisement Date:	Wednesday, March 21, 2012
Selection Type:	Major Capitol Project Consultant Selection		
General Statement:	In accordance with the requirements of CGS §4b-55 through §4b-59, State of Connecticut, Department of Construction Services, Division of Design & Construction, Office of Process Management advertises for Requests for Qualifications for the Major Capital Project Consultant Services as specified below.		
Consultant Services:	Architect and Consultant Design Services (ARC)		
Contract Number:	BI-Q-660-ARC		
Contract/Project Title:	CTARNG Facility Vision 2020 Projects		
Project Location(s):	Various locations in Connecticut		
Cost of the Work:	\$51,000,000.		
User Agency Name:	Connecticut Army National Guard (CTARNG)		
Project Delivery Method:	<input checked="" type="checkbox"/>	Design-Bid-Build (D-B-B): Architect/Engineer (A/E), Construction Administrator (CA), and Commissioning Agent (CxA) consultants shall be selected to develop design and construction documents for the State to publically bid the Major Capital Project. The general contractor that is the "lowest responsible and qualified bidder" is then awarded a contract by the State to build the Project.	
	<input type="checkbox"/>	Construction Manager At Risk (CMR) - Guaranteed Maximum Price (GMP): Architect/Engineer (A/E), Owner's Representative (OR), and Commissioning Agent (CxA) consultants shall be selected to develop design and construction documents in the cooperation with a CMR for a Major Capital Project. The CMR shall publically bid the project elements and enter into a GMP contract with the State. After consultation with and approval by the commissioner, the CMR shall award subcontracts to responsible qualified subcontractors submitting the lowest bids to build the Project.	
Project Description:	The Department of Construction Services (DCS) is seeking two Architectural/Engineering (A/E) Consultant teams for various military projects to be designed and built between 2012 and 2020 . Fifteen project sites have been identified by the military, including Armories, Maintenance facilities, Simulators and campus upgrades. The average construction budget is approximately \$4 million. Depending on funding, three to five projects will be assigned each year, Federal funding for these projects will be awarded based upon demonstrated ability to successfully execute the associated design and construction work on schedule and within budget. The projects will be assigned to the selected A/E teams based upon their skills, demonstrated ability and geographical location.		



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Designated Services:	<p>The selected A/E Consultant Firms shall have and demonstrate extensive knowledge of;</p> <ul style="list-style-type: none">• Current experience with, and responsibility for providing complete Architectural and Engineering design and Construction Administration Services on military facilities of similar size and complexity.• The consultant firms shall be experienced with Connecticut Army National Guard projects, DOD facility design guidelines and anti-terrorism requirements. <p>The A/E Consultant Firm designated services shall include, but are not limited to, the following:</p> <ul style="list-style-type: none">• Program development and verification, Architectural, Structural, Site, Civil and MEP systems evaluation, design, construction,• Cost estimating and commissioning. <p>The selected A/E Consultant Firm shall have the capability to provide the following specialized design services as required by the project including;</p> <ul style="list-style-type: none">• Commercial food service design.• Interior design.• Audiovisual and telecommunications design.• Landscape architecture.• Energy modeling.
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**Affirmation of Receipt
of State Ethics Laws
Summary of Electronic
Filing Requirements:**

In accordance with the Connecticut General Statutes and Governor Dannel P. Malloy's "Business Friendly Initiative," found in Public Act No. 11-229, the following must be adhered to:

1. Electronic Uploading Requirements for Affidavits/Certifications

The State of Connecticut has revised its affidavit/certification procedures. Each selected firm is required to open a BizNet account on the DAS website (www.das.state.ct.us) and then upload certain affidavits/certifications.

Instructions for opening a BizNet account can be found on the DAS website by clicking on "State Procurement Marketplace" and then clicking on "NEW* BizNet Connection".

Instructions for uploading the affidavits/certifications can be found on the DAS website by clicking on "State Procurement Marketplace" and then clicking on "DAS Business Friendly Initiatives". Follow the instructions in the "Vendor Guide to Uploading Affidavits and Nondiscrimination Forms Online (PDF)".

The specific affidavits and certifications requiring uploading are found on the DAS website by clicking on "State Procurement Marketplace", then click on the "BizNet" link under the Quick Links feature. Firms should use the affidavit/certification forms found under the BizNet link. Once uploaded, Affidavits shall be updated and submitted annually and Affidavits and Nondiscrimination Forms shall be updated within 30 days of any changes to the submitted information.

2. Electronic "Guide to the Code of Ethics For Current or Potential State Contractors"

When the Department of Construction Services (CT DCS) is seeking a contract for a large state construction or procurement contract having a cost of more than five hundred thousand dollars (\$500,000), CT DCS shall provide all potential consultant and contractor firms with the "**Guide to the Code of Ethics For Current or Potential State Contractors**" that is available for **electronic download** from the website of the Office of State Ethics (OSE). **Questions concerning the "Guide to the Code of Ethics For Current or Potential State Contractors" can be directed to the OSE at 860-263-2400.**

CT DCS is also required to notify all potential consultant and contractor firms for a large state construction or procurement contract that they must **electronically upload** an "**Affirmation of Receipt of State Ethics Laws Summary**" affirming that their key employees have read and understand the summary and agree to comply with the provisions of state ethics laws. Instructions on how to electronically upload an "**Affirmation of Receipt of State Ethics Laws Summary**" can be accessed as noted above. **Questions concerning the electronic filing of the "Affirmation of Receipt of State Ethics Laws Summary" can be directed to DAS Procurement Services at (860) 713-5095.**

NOTE: Do not electronically submit an "Affirmation of Receipt of State Ethics Laws Summary" to CT DCS.

3. Additional Affidavits & Certifications Requirements:

At the time a Firm is notified of its "Conditional Selection" by CT DCS, it will be given instructions regarding additional certificates, affidavits, and other information that must be submitted for the processing of its contract by CT DAS Legal Services.



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Date CT DCS Began Planning This Project:	November 2011																			
Qualifications Based Selection (QBS):	<p>This Qualification Based Selection (QBS) process is based on comparing and evaluating weighted criteria of qualifications and performance of Firms in relation to work of similar scope and complexity that is required for this specific contract. The Contract award is based first on a selection of the highest qualifications and second on the negotiation of a fair and reasonable fee. For the screening phase of this selection the following are the rating point weights for the screening criteria categories:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Criteria Number</th> <th style="text-align: center;">Architect / Engineer Screening Criteria Categories</th> <th style="text-align: center;">Rating Points</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td style="text-align: center;">Past Performance Record</td> <td style="text-align: center;">40</td> </tr> <tr> <td style="text-align: center;">2</td> <td style="text-align: center;">Experience with Work of Similar Size and Scope as Required for this Contract</td> <td style="text-align: center;">30</td> </tr> <tr> <td style="text-align: center;">3</td> <td style="text-align: center;">Organizational / Team Structure</td> <td style="text-align: center;">20</td> </tr> <tr> <td style="text-align: center;">4</td> <td style="text-align: center;">Partnering Experience</td> <td style="text-align: center;">10</td> </tr> <tr> <td colspan="2" style="text-align: center;">Points per Interview Panel Member Points</td> <td style="text-align: center;">100</td> </tr> </tbody> </table>		Criteria Number	Architect / Engineer Screening Criteria Categories	Rating Points	1	Past Performance Record	40	2	Experience with Work of Similar Size and Scope as Required for this Contract	30	3	Organizational / Team Structure	20	4	Partnering Experience	10	Points per Interview Panel Member Points		100
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	<p>Note: The QBS Selection for this Project shall be conducted in accordance with requirements stated in the Selection & Bidding Manual:</p> <ol style="list-style-type: none"> 1. Go to the CT DCS Website: www.ct.gov/dcs; 2. At the top of the CT DCS Home Page click on the Publications link; 3. Click on the Selection & Bidding Manual link. 4. For the number of active and inactive Selections and Contracts that are allowed to be held by a firm by at one time see the Capital Project Selection & Contract Limitation Guidelines (1221) link. 																			
QBS Email Registration:	<p>To access the QBS Email Registration for this Project:</p> <ol style="list-style-type: none"> 1. Go to the CT DCS Website: www.ct.gov/dcs; 2. At the top of the CT DCS Home Page click on the Forms link. 3. Click on the QBS Email Registration (1225) link. 																			
QBS Submittal Booklet Requirements:	<p>To access the QBS Submittal Booklet Requirements for this Project:</p> <ol style="list-style-type: none"> 1. Go to the CT DCS Website: www.ct.gov/dcs 2. At the top of the CT DCS Home Page click on the Publications link. 3. Click on the QBS Submittal Booklet Requirements (1230) link. 																			
Qualification Submittal Deadline and Location:	<p>Deadline for the receipt of the QBS Submittal Booklets is: 3 p.m. Tuesday, April 17, 2012</p> <p>State Office Building Department of Construction Services Division of Design & Construction Office of Process Management - Room 261 165 Capitol Avenue Hartford, Connecticut 06106</p> <p>IMPORTANT NOTE: Failure to submit properly formatted QBS Submittal Booklets with all of the required contents by the designated deadline and location will result in the Firm's submittal being deemed deficient for consideration for this Contract.</p>																			



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RFQ Contacts:	<i>For General QBS Requirements:</i> CT DCS QBS Selection Unit: Randy Daigle, QBS Unit Supervisor Room 261 165 Capitol Avenue Hartford, Connecticut 06106 Email: randy.daigle@ct.gov	OR	<i>For this Consultant Services Contract:</i> CT DCS Project Manager Michael Rice Room 460 165 Capitol Avenue Hartford, Connecticut 06106 Email: michael.rice@ct.gov
	<p><u>IMPORTANT NOTE:</u> Responses to requests for more specific contract information than is contained in this Advertisement shall be limited information that is available to all Firms and that is necessary to complete this QBS process.</p> <p>All requests for more specific contract information must be sent in <u>writing</u> (email acceptable).</p>		

END
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